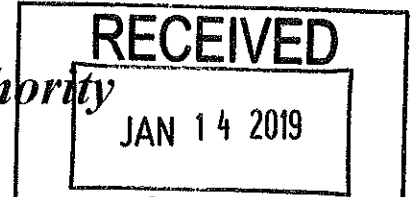


Authority Budget of: **ADOPTED COPY**

Musconetcong Sewerage Authority



State Filing Year

2019

For the Period:

January 1, 2019

to

December 31, 2019

**ADOMSA
APPROVED COPY**

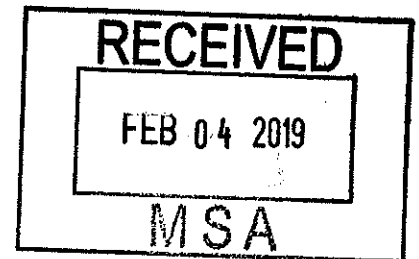
msa-nj.org

Authority Web Address

Department Of



**Community
Affairs**



Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

**MUSCONETCONG SEWERAGE
AUTHORITY BUDGET**

FISCAL YEAR: FROM JANUARY 01, 2019 TO DECEMBER 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 1/8/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 1/29/2019

2019 PREPARER'S CERTIFICATION

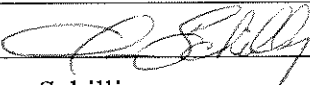
MUSCONETCONG SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 01, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

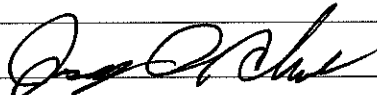
Preparer's Signature:			
Name:	James Schilling		
Title:	Executive Director		
Address:	110 Continental Drive, Budd Lake, NJ 07828		
Phone Number:	973.347.1525	Fax Number:	973.347.8356
E-mail address	jschilling@msa-nj.org		

2019 APPROVAL CERTIFICATION
MUSCONETCONG SEWERAGE
AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Musconetcong Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of December, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Joseph Schwab		
Title:	Secretary - Treasurer		
Address:	110 Continental Drive, Budd Lake, NJ 07828		
Phone Number:	973.347.1525	Fax Number:	973.347.8356
E-mail address			

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: WWW.MSA.NJ.ORG

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X Budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- X The annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

James Schilling

Title of Officer Certifying compliance

Executive Director

Signature



RESOLUTION #18-50
2019 AUTHORITY BUDGET RESOLUTION
MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Musconetcong Sewerage Authority for the fiscal year beginning, January 01, 2019 and ending, December 31, 2019 has been presented before the governing body of the Musconetcong Sewerage Authority at its open public meeting of December 20, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,427,402.00 , Total Appropriations, including any Accumulated Deficit if any, of \$4,535,380.00 and Total Unrestricted Net Position utilized of \$107,978.00; and

WHEREAS, the Capital Budget as presented for introduction reflects Total Capital Appropriations of \$2,376,732.00 and Funding Sources of Debt Authorized of \$2,000,000.00 and Renewal and Replacement funds to be utilized as funding of \$376,732.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority, at an open public meeting held on December 20, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning, January 01, 2019 and ending, December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Musconetcong Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 24, 2019.



 Joseph Schwab, Secretary-Treasurer

December 20, 2018

 (Date)

Governing Body Member:

Recorded Vote:

	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
<i>James Benson</i>				✓
<i>Thomas Bruno</i>	✓			
<i>Andrew Cangiano</i>				✓
<i>Michael Grogan</i>	✓			
<i>Brian McNeilly</i>	✓			
<i>Melanie Michetti</i>	✓			
<i>Michael Pucilowski</i>				✓
<i>Steven Rattner</i>	✓			
<i>Richard Schindelar</i>	✓			
<i>Joseph Schwab</i>	✓			
<i>Elmer Still</i>	✓			
<i>John Sylvester</i>	✓			

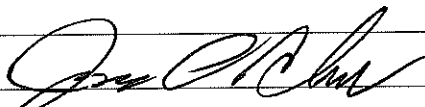
2019 ADOPTION CERTIFICATION

MUSCONETCONG SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Musconetcong Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 24 day of, January, 2019.

Officer's Signature:			
Name:	Joseph Schwab		
Title:	Secretary - Treasurer		
Address:	110 Continental Drive, Budd Lake, NJ 07828		
Phone Number:	973.347.1525	Fax Number:	973.347.8356
E-mail address			

RESOLUTION #19-08
2019 ADOPTED BUDGET RESOLUTION
MUSCONETCONG SEWERAGE AUTHORITY

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Musconetcong Sewerage Authority at its open public meeting of January 24, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,427,402.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,535,380.00 and Total Unrestricted Net Position utilized of \$107,978.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,376,732.00 and Funding Sources of Debt Authorized of \$2,000,000.00 and Renewal and Replacement funds to be utilized of \$376,732.00 and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Musconetcong Sewerage Authority, at an open public meeting held on January 24, 2019 that the Annual Budget and Capital Budget/Program of the Musconetcong Sewerage Authority for the fiscal year beginning, January 01, 2019 and, ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 Joseph Schwab, Secretary-Treasurer

January 24, 2019
 (Date)

Governing Body Member:	Recorded Vote:			
	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
<i>James Benson</i>	✓			
<i>Thomas Bruno</i>	✓			
<i>Andrew Cangiano</i>	✓			
<i>Michael Grogan</i>	✓			
<i>Brian McNeilly</i>	✓			
<i>Melanie Michetti</i>				✓
<i>Michael Pucilowski</i>	✓			
<i>Steven Rattner</i>	✓			
<i>Richard Schindelar</i>	✓			
<i>Joseph Schwab</i>	✓			
<i>Elmer Still</i>	✓			
<i>John Sylvester</i>	✓			

2019 AUTHORITY BUDGET

Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

MUSCONETCONG SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 01, 2019 TO: December 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Musconetcong Sewerage Authority proposes a budget totaling \$4,535,380.00 for fiscal year 2019 compared to the \$4,489,099.00 budgeted for fiscal year 2018. This proposed budget represents an increase in 1.02% compared to the 2018 budget.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

Revenues to support the budget are derived from user charges apportioned among the seven participating municipalities using the system. Operating and Maintenance costs are based on the metered flow with a guaranteed minimum provision. Debt Service costs are based on the plant's capacity allocated to the participating municipalities. The use of Unrestricted Net Position has increased from \$101,880.00 in 2018 to \$107,978.00 in 2019

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of local economy has no affect on the budgets of the Authority because all revenues are derived from the service contracts with the participating municipalities.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority is utilizing a portion of its Unrestricted / Undesignated Net Position to stabilize the Annual Charges to the participating municipalities.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

This is not applicable for the Authority.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The Authority will continue to fund this on a as pay as you go basis, as billed by the State of New Jersey PERS.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

There are no changes to the Authority's existing rate structure. The Authority has service contracts with each of the seven participating municipalities.

AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	MUSCONETCONG SEWERAGE AUTHORITY		
Federal ID Number:	22-1866449		
Address:	110 CONTINENTAL DRIVE		
City, State, Zip:	BUDD LAKE	NJ	07828
Phone: (ext.)	973.347.1525	Fax:	973.347.8356

Preparer's Name:	JAMES SCHILLING		
Preparer's Address:	110 CONTINENTAL DRIVE		
City, State, Zip:	BUDD LAKE	NJ	07828
Phone: (ext.)	973.347.1525 (203)	Fax:	973.347.8356
E-mail:	jschilling@msa-nj.org		

Executive Director:	JAMES SCHILLING		
Phone: (ext.)	973.347.1525 (203)	Fax:	973.347.8356
E-mail:	jschilling@msa-nj.org		

Chief Financial Officer:	NONE		
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:	PAUL J. CUVA		
Name of Firm:	Ferraioli, Wielkocz, Cerullo & Cuva		
Address:	401 WANAQUE AVENUE		
City, State, Zip:	POMPTON LAKES	NJ	07442
Phone: (ext.)	973.835.7900 (209)	Fax:	973.835.6631
E-mail:	paulcuv@optonline.net		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

MUSCONETCONG SEWERAGE

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2017 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 16
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$832,829.27
- 3) Provide the number of regular voting members of the governing body: 12
- 4) Provide the number of alternate voting members of the governing body: NONE
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES. If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees. See Attachment A*
- 11) Did the Authority pay for meals or catering during the current fiscal year? YES (see Attachment B) *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **YES** (see Attachment C). *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **NO**
 - b. Travel for companions **NO**
 - c. Tax indemnification and gross-up payments **NO**
 - d. Discretionary spending account **NO**
 - e. Housing allowance or residence for personal use **NO**
 - f. Payments for business use of personal residence **NO**
 - g. Vehicle/auto allowance or vehicle for personal use **NO**
 - h. Health or social club dues or initiation fees **NO**
 - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **NOT APPLICABLE – ONLY NJEIT DEBT** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE - ATTACHMENTS

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

ATTACHMENT A - for Question 10:

The salaries for the staff of the Musconetcong Sewerage Authority are set by Union Contract. The Administration salaries are set annually by the Board of Commissioners after reviewing employee job performance. Following the review process the Commissioners determine employee compensation based upon job performance and general behavior. In addition, a survey is periodically conducted to obtain comparable salary and wage data.

ATTACHMENT B - for Question 11:

<u>Date</u>	<u>Description</u>	<u>Expenditures</u>
4/26/18	Frank's Trattoria	421.40
9/27/18	Frank's Trattoria	190.49

ATTACHMENT C - for Question 12:

Paid Vouchers – April 26, 2018
NJWEA Conference – May 8th to May 11th

Don Bates (NJWEA Conference)	\$361.00
Mike Grogan (NJWEA Conference)	\$361.00
Brian McNeilly (NJWEA Conference)	\$361.00
Steven Rattner (NJWEA Conference)	\$700.00
Michael Pucilowski (NJWEA Conference)	\$248.00
James Schilling (NJWEA Conference)	\$361.00
Joseph Schwab (NJWEA Conference)	\$474.00

Paid Vouchers – October 25, 2018
AEA Conference – November 13th to November 15th

Andrew Cangiano (AEA conference)	\$553.00
Michael Grogan (AEA conference)	\$700.00
Brian McNeilly (AEA conference)	\$700.00
Michael Pucilowski (AEA conference)	\$406.00
James Schilling (AEA conference)	\$553.00
Rich Schindelar (AEA conference)	\$700.00
Joseph Schwab (AEA conference)	\$406.00

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
MUSCONETCONG SEWERAGE**

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Schedule of Health Benefits - Detailed Cost Analysis

Musconetcong Sewerage Authority
 For the Period January 1, 2019 to December 31, 2019

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget								
Active Employees - Health Benefits - Annual Cost										
Single Coverage	2	\$ 11,388	2	\$ 22,776	2	\$ 10,687	\$ 21,374	\$ 1,402	6.6%	
Parent & Child	1	20,376	1	20,376	1	19,129	19,129	1,247	6.5%	
Employee & Spouse (or Partner)	3	22,761	3	68,283	3	21,374	64,122	4,161	6.5%	
Family	2	31,752	2	63,504	2	29,816	59,632	3,872	6.5%	
Employee Cost Sharing Contribution (enter as negative -)				(28,354)			(26,624)	(1,730)	6.5%	
Subtotal	8		8	146,585	8		137,633	8,952	6.5%	
Commissioners - Health Benefits - Annual Cost										
Single Coverage				-			-	-	#DIV/0!	
Parent & Child				-			-	-	#DIV/0!	
Employee & Spouse (or Partner)				-			-	-	#DIV/0!	
Family				-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!	
Subtotal	0		0			0			#DIV/0!	
Retirees - Health Benefits - Annual Cost										
Single Coverage				-			-	-	#DIV/0!	
Parent & Child				-			-	-	#DIV/0!	
Employee & Spouse (or Partner)				-			-	-	#DIV/0!	
Family				-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!	
Subtotal	0		0			0			#DIV/0!	
GRAND TOTAL	8		8	\$ 146,585		8	\$ 137,633	\$ 8,952	6.5%	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 YES Yes or No
 YES Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Note: Remember to Enter an amount in rows for Employee Cost Sharing

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Musconetcong Sewerage Authority
 For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						Total All Operations	FY 2018 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Treatment Plant	N/A	N/A	N/A	N/A	N/A				
REVENUES										
Total Operating Revenues	\$ 4,427,402	\$ -	\$ -	\$ -	\$ -	\$ 4,427,402	\$ 4,387,219	\$ 40,183	0.9%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	<u>4,427,402</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,427,402</u>	<u>4,427,402</u>	<u>4,387,219</u>	<u>40,183</u>	<u>0.9%</u>	
APPROPRIATIONS										
Total Administration	308,125	-	-	-	308,125	296,500	11,625	3.9%		
Total Cost of Providing Services	3,104,375	-	-	-	3,104,375	3,074,000	30,375	1.0%		
Total Principal Payments on Debt Service in Lieu of Depreciation	630,645	-	-	-	630,645	618,136	12,509	2.0%		
Total Operating Appropriations	4,043,145	-	-	-	4,043,145	3,988,636	54,509	1.4%		
Total Interest Payments on Debt	92,235	-	-	-	92,235	100,463	(8,228)	-8.2%		
Total Other Non-Operating Appropriations	400,000	-	-	-	400,000	400,000	-	0.0%		
Total Non-Operating Appropriations	492,235	-	-	-	492,235	500,463	(8,228)	-1.6%		
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	4,535,380	-	-	-	4,535,380	4,489,099	46,281	1.0%		
Less: Total Unrestricted Net Position Utilized	107,978	-	-	-	107,978	101,880	6,098	6.0%		
Net Total Appropriations	4,427,402	-	-	-	4,427,402	4,387,219	40,183	0.9%		
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>#DIV/0!</u>	

Revenue Schedule

Musconetcong Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	<i>FY 2019 Proposed Budget</i>					FY 2018 Adopted Budget	FY 2019 Proposed vs. Adopted	FY 2019 Proposed vs. Adopted	
	Sewerage Treatment Plant	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
OPERATING REVENUES									
<i>Service Charges</i>									
Residential						\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental	4,427,402					4,427,402	4,387,219	40,183	0.9%
Other						-	-	-	#DIV/0!
Total Service Charges	4,427,402					4,427,402	4,387,219	40,183	0.9%
<i>Connection Fees</i>									
Residential						-	-	-	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees						-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees						-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Type in (Grant, Other Rev)						-	-	-	#DIV/0!
Total Other Revenue						-	-	-	#DIV/0!
Total Operating Revenues	4,427,402					4,427,402	4,387,219	40,183	0.9%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Type in						-	-	-	#DIV/0!
Total Other Non-Operating Revenue						-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned						-	-	-	#DIV/0!
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Interest						-	-	-	#DIV/0!
Total Non-Operating Revenues						-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 4,427,402	\$ -	\$ -	\$ -	\$ -	\$ 4,427,402	\$ 4,387,219	\$ 40,183	0.9%

Prior Year Adopted Revenue Schedule

Musconetcong Sewerage Authority

FY 2018 Adopted Budget

	Sewerage Treatment Plant	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental	4,387,219						4,387,219
Other							-
Total Service Charges	4,387,219	-	-	-	-	-	4,387,219
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	4,387,219	-	-	-	-	-	4,387,219
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 4,387,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,387,219

Appropriations Schedule

Musconetcong Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Sewerage Treatment Plant	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
	Plant	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 172,000						\$ 172,000	\$ 165,000	\$ 7,000	4.2%
Fringe Benefits	96,125						96,125	91,500	4,625	5.1%
Total Administration - Personnel	268,125	-	-	-	-	-	268,125	256,500	11,625	4.5%
<i>Administration - Other (List)</i>										
Administrative - Other Expenses	40,000						40,000	40,000	-	0.0%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	40,000	-	-	-	-	-	40,000	40,000	-	0.0%
Total Administration	308,125	-	-	-	-	-	308,125	296,500	11,625	3.9%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	667,500						667,500	684,500	(17,000)	-2.5%
Fringe Benefits	288,375						288,375	311,000	(22,625)	-7.3%
Total COPS - Personnel	955,875	-	-	-	-	-	955,875	995,500	(39,625)	-4.0%
<i>Cost of Providing Services - Other (List)</i>										
Maintenance, Repairs & Equipment	260,000						260,000	240,000	20,000	8.3%
Sludge Disposal	720,000						720,000	720,000	-	0.0%
Utilities	531,500						531,500	531,500	-	0.0%
Plant Supplies, Fees * Prof. Services	612,000						612,000	562,000	50,000	8.9%
Miscellaneous COPS*	25,000						25,000	25,000	-	0.0%
Total COPS - Other	2,148,500	-	-	-	-	-	2,148,500	2,078,500	70,000	3.4%
Total Cost of Providing Services	3,104,375	-	-	-	-	-	3,104,375	3,074,000	30,375	1.0%
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>										
	630,645	-	-	-	-	-	630,645	618,136	12,509	2.0%
Total Operating Appropriations	4,043,145	-	-	-	-	-	4,043,145	3,988,636	54,509	1.4%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	92,235	-	-	-	-	-	92,235	100,463	(8,228)	-8.2%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	100,000						100,000	300,000	(200,000)	-66.7%
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves	300,000						300,000	100,000	200,000	200.0%
Total Non-Operating Appropriations	492,235	-	-	-	-	-	492,235	500,463	(8,228)	-1.6%
TOTAL APPROPRIATIONS	4,535,380	-	-	-	-	-	4,535,380	4,489,099	46,281	1.0%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,535,380	-	-	-	-	-	4,535,380	4,489,099	46,281	1.0%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other	107,978						107,978	101,880	6,098	6.0%
Total Unrestricted Net Position Utilized	107,978	-	-	-	-	-	107,978	101,880	6,098	6.0%
TOTAL NET APPROPRIATIONS	\$ 4,427,402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,427,402	\$ 4,387,219	\$ 40,183	0.9%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 202,157.23 \$ - \$ - \$ - \$ - \$ - \$ 202,157.23

Prior Year Adopted Appropriations Schedule

Musconetcong Sewerage Authority

FY 2018 Adopted Budget

	Sewerage Treatment Plant	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 165,000						\$ 165,000
Fringe Benefits	91,500						91,500
Total Administration - Personnel	256,500	-	-	-	-	-	256,500
<i>Administration - Other (List)</i>							
Office Expenses	40,000						40,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	40,000	-	-	-	-	-	40,000
Total Administration	296,500	-	-	-	-	-	296,500
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	684,500						684,500
Fringe Benefits	311,000						311,000
Total COPS - Personnel	995,500	-	-	-	-	-	995,500
<i>Cost of Providing Services - Other (List)</i>							
Maintenance, Repairs & Equipment	240,000						240,000
Sludge Disposal	720,000						720,000
Utilities	531,500						531,500
Plant Supplies, Fees & Prof. Services	562,000						562,000
Miscellaneous COPS*	25,000						25,000
Total COPS - Other	2,078,500	-	-	-	-	-	2,078,500
Total Cost of Providing Services	3,074,000	-	-	-	-	-	3,074,000
Total Principal Payments on Debt Service in Lieu of Depreciation	618,136	-	-	-	-	-	618,136
Total Operating Appropriations	3,988,636	-	-	-	-	-	3,988,636
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	100,463	-	-	-	-	-	100,463
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	300,000						300,000
Municipality/County Appropriation							-
Other Reserves	100,000						100,000
Total Non-Operating Appropriations	500,463	-	-	-	-	-	500,463
TOTAL APPROPRIATIONS	4,489,099	-	-	-	-	-	4,489,099
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	4,489,099	-	-	-	-	-	4,489,099
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other	101,880						101,880
Total Unrestricted Net Position Utilized	101,880	-	-	-	-	-	101,880
TOTAL NET APPROPRIATIONS	\$ 4,387,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,387,219

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 199,431.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,431.80
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Debt Service Schedule - Principal

Musconetcong Sewerage Authority

	<i>Fiscal Year Ending in</i>							Total Principal Outstanding
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	
<i>Sewerage Treatment Plant</i>								
2002A	\$ 218,809	\$ 408,573	\$ 416,925	\$ 432,826	\$ 448,316			\$ 1,706,639
2007	177,595	132,257	130,097	137,537	142,257			542,148
2010	131,917	89,815	91,815	95,815	95,815	95,815	99,815	497,392
	89,815							
Total Principal	618,136	630,645	638,837	666,178	686,388	95,815	99,815	497,392
N/A								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
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Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
TOTAL PRINCIPAL ALL OPERATIONS	\$ 618,136	\$ 630,645	\$ 638,837	\$ 666,178	\$ 686,388	\$ 95,815	\$ 99,815	\$ 497,392

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<u>Moody's</u>	<u>Standard & Poors</u>
Bond Rating	_____	_____
Year of Last Rating	_____	_____

Debt Service Schedule - Interest

Musconetcong Sewerage Authority

	Adopted Budget Year 2018	Fiscal Year Ending in						Total Interest Payments Outstanding
		Proposed Budget Year 2019	2020	2021	2022	2023	2024	
<i>Sewerage Treatment Plant</i>								
2002A	\$ 56,800	\$ 51,050	\$ 39,050	\$ 26,550	\$ 13,300	\$ -	\$ -	\$ 129,950
2007	16,000	14,400	11,000	7,600	3,900	-	-	36,900
2010	27,663	26,785	25,035	23,185	21,135	19,085	17,035	184,870
Type in Issue Name								
Total Interest Payments	100,463	92,235	75,085	57,335	38,335	19,085	17,035	351,720
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
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Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Total Interest Payments	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
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Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								

Net Position Reconciliation

Musconetcong Sewerage Authority
 For the Period January 1, 2019 to December 31, 2019

FY 2019 Proposed Budget

Sewerage Treatment Plant	N/A	N/A	N/A	N/A	N/A	Total All Operations
\$ 22,697,334	-	-	-	-	-	\$ 22,697,334
22,348,403	-	-	-	-	-	22,348,403
81,956	-	-	-	-	-	81,956
1,823,791	-	-	-	-	-	1,823,791
(1,556,816)	-	-	-	-	-	(1,556,816)
2,251,369	-	-	-	-	-	2,251,369
694,553	-	-	-	-	-	694,553
107,978	-	-	-	-	-	107,978
-	-	-	-	-	-	-
-	-	-	-	-	-	-
107,978	-	-	-	-	-	107,978
\$ 586,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 586,575

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	
Less: Invested in Capital Assets, Net of Related Debt (1)	
Less: Restricted for Debt Service Reserve (1)	
Less: Other Restricted Net Position (1)	
Total Unrestricted Net Position (1)	
Less: Designated for Non-Operating Improvements & Repairs	
Less: Designated for Rate Stabilization	
Less: Other Designated by Resolution	
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Plus: Estimated Income (Loss) on Current Year Operations (2)	
Plus: Other Adjustments (attach schedule)	
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	
Unrestricted Net Position Utilized to Balance Proposed Budget	
Unrestricted Net Position Utilized in Proposed Capital Budget	
Appropriation to Municipality/County (3)	
Total Unrestricted Net Position Utilized in Proposed Budget	
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	
Last issued Audit Report (4)	

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 202,157 \$ - \$ - \$ - \$ - \$ 202,157

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
MUSCONETCONG
SEWERAGE

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM


MUSCONETCONG SEWERAGE

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Musconetcong Sewerage Authority, on the 20th day of December, 2018.

OR

] It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	JOSEPH SCHWAB		
Title:	SECRETARY - TRESURER		
Address:	110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828		
Phone Number:	973.347.1525	Fax Number:	973.347.8356
E-mail address			

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Musconetcong Sewerage Authority

FISCAL YEAR: **FROM:** January 01, 2019 **TO:** December 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

YES

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

YES

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

NO, but is in progress.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The proposed capital projects will have minimal impact on the service charges to the participants as these projects will be funded or offset by the Authority's reserves.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NONE

Add additional sheets if necessary.

Proposed Capital Budget

Musconetcong Sewerage Authority
For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewerage Treatment Plant</i>						
Headworks Project	\$ 2,000,000			\$ 2,000,000		
Tertiary Project	-					
Clarifier's Drives	251,732		251,732			
Gravity Thickener #1 Rehab	125,000		125,000			
Total	2,376,732	-	376,732	2,000,000	-	-
<i>N/A</i>						
Clarifier Rehabilitation	-					
Pump Station Renewal	-					
Lighting	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,376,732	\$ -	\$ 376,732	\$ 2,000,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Musconetcong Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Sewerage Treatment Plant</i>							
Headworks Project	\$ 2,000,000	\$ 2,000,000					
Tertiary Project	3,000,000	-	3,000,000				
Clarifier's Drives	251,732	251,732					
Gravity Thickener #1 Rehab	125,000	125,000					
Total	5,376,732	2,376,732	3,000,000	-	-	-	-
<i>N/A</i>							
Clarifier Rehabilitation	650,000	-				\$ 650,000	
Pump Station Renewal	40,000	-				20,000	20,000
Lighting	195,000	-				195,000	
Type in Description	-	-					
Total	885,000	-	-	-	-	215,000	670,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 6,261,732	\$ 2,376,732	\$ 3,000,000	\$ -	\$ -	\$ 215,000	\$ 670,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Musconetcong Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources	
<i>Sewerage Treatment Plant</i>						
Headworks Project	\$ 2,000,000			\$ 2,000,000		
Tertiary Project	3,000,000			3,000,000		
Clarifier's Drives	251,732		251,732			
Gravity Thickener #1 Rehab	125,000		125,000			
Total	5,376,732	-	376,732	5,000,000	-	
<i>N/A</i>						
Clarifier Rehabilitation	650,000		\$ 650,000			
Pump Station Renewal	40,000		40,000			
Lighting	195,000		195,000			
Type in Description	-					
Total	885,000	-	885,000	-	-	
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	
TOTAL	\$ 6,261,732	\$ -	\$ 1,261,732	\$ 5,000,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 6,261,732					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.